

CPF101 Course Syllabus Copyright Forms, Filing & Prosecution Fundamentals

Course Overview

CPF101 is a self-paced foundational course on copyright forms & filing, which transitions into an intermediate plan of study in copyright prosecution. Upon successful completion, students will have been taught substantial fundamentals in filing and prosecuting copyright applications worldwide. Provided is a core understanding of what copyrights are, familiarity with copyright filing forms & procedures, as well as pre-filing, filing and post-filing processes.

CPF101MSP- \$248.00

- Copyright Forms & Filing Fundamentals Course
- Approximate Total Duration: 8 hours

CPF101MSX- \$348.00

- Copyright Forms & Filing Fundamentals Course + Final Exam
- Approximate Total Duration: 8 hours + 2 Hour Final Exam

Lesson 1: What is a Copyright?

- Law
- Definitions
- Copyright
- Work
- Work for Hire
- Types of Copyrights
- Literary Works
- Visual Arts
- Performing Arts
- Sound Recordings
- Vessel Hull Design
- Mask Works
- Serials
- Copyright Website
- Homework (optional)

Lesson 2: Copyright Forms

- Bibliographic information
- Forms
- Transmittal letter
- Application Data Sheet
- Oath / Declaration
 - Before 09/16/2012
 - After 09/16/2012 AIA Implementation
- Power of Attorney (optional)
- Information Disclosure Statement (optional)
- Non-Publication Request (optional)
- Other documents (optional)
- Signature Requirements
- Homework (optional)

Lesson 3: Filing a Copyright Application

- Electronic Filing
- Requirements
- Procedure
- Paper Filing
- Requirements
- Procedure
- Homework (optional)

Lesson 4: Post Filing

- Examination
- Rejections
- Responses
- Term of a Copyright Registration
- Miscellaneous
- Renewals
- Corrections
- Recording Documents
- Homework (optional)

Cancellations & Refunds

Course tuition, less a \$25.00 handling charge per registration, will be refunded upon WRITTEN CANCELLATION received prior to the "sent" timestamp of the Institute's initial email containing the first session's playback link; or in the case of live classes, within 7 days of the first live session. Cancellations received after this time will not be considered, and no refunds will be given. Attendee substitution for the course is permitted, though the new student will be required to register in full themselves and must meet all prerequisites within 30 days of cancellation.

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